

*Webinar on*

# **Tracking Actual Project Progress in Project 2013**

# Learning Objectives

- Understand baseline and interim plans  
Save your first and subsequent baseline plans*
- Set an interim baseline plans*
- View project baseline information  
Compare baseline and scheduled information*
- Track and Update Tasks Effectively  
Update tasks as % complete or on track*
- Update your project to a specific date*
- Use the Update Task form*





Tracking  
compares  
what actually  
happens  
during your  
project  
against what  
was planned.

**PRESENTED BY:**

*Roman's professional and relaxed style reflects his thorough understanding of adult learning principles and is demonstrated through his diverse range of classroom, seminar, workshop and online delivery services and instructional materials.*

On-Demand Webinar

Duration : 90 Minutes

Price: \$200

# Webinar Description

Tracking compares what actually happens during your project against what was planned.

Protect your well-planned project from becoming a disaster!

Thorough project planning is essential, however keeping your project on track is critical and often more challenging.

After planning, reality sets in, bringing likely risks, delays, and budget blow-outs. To effectively manage a project, you must regularly monitor actual project progress against your planned schedule and to make adjustments where necessary. Commercially this is vital as most projects will have an approved budget, duration and quality standards.

A project manager is responsible to ensure compliance with the plan, budgets, standards, and delivery dates.



# Who Should Attend ?

*Anyone seeking to significantly boost profits, competitive advantage, productivity, job satisfaction and effective use of their technology.*

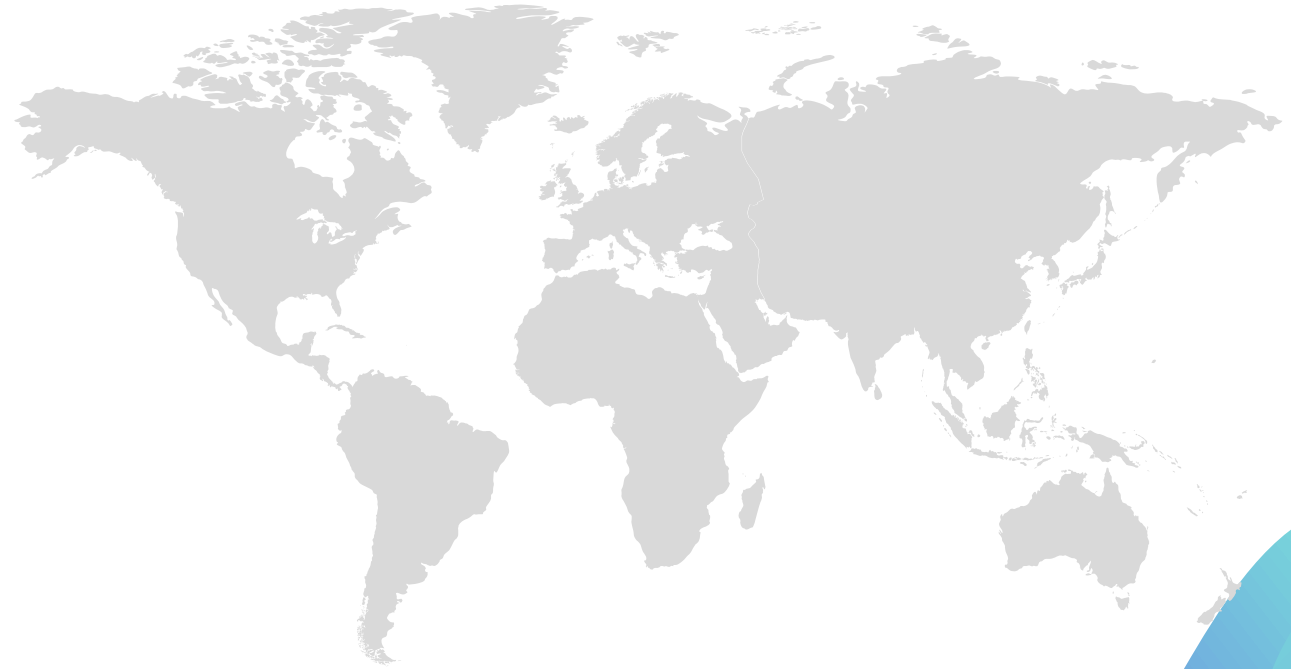


# Why Should Attend ?

*Boost profit, efficiency, and productivity*

*Achieve more in less time with higher quality results*

*Improve job satisfaction, team performance, and professionalism*



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